



11 Cabin Lane, PO Box 249, Waterbury Center, VT 05677

Vermont Artisan Coffee Bar Lead Barista – Full Time

SUMMARY: This position is a full time specialty Coffee Barista who will be preparing and serving the public coffee drinks & teas using Vermont Artisan Coffee's exacting standards in our brand new Coffee Bar. The Barista is responsible for welcoming customers, brewing coffee, making espresso based drinks, fulfilling orders, and completing sales transactions. This position performs other support functions which may include daily cleaning, equipment maintenance, maintaining and stocking inventory as well as other duties and responsibilities as directed.

ESSENTIAL DUTIES:

- Welcomes and greets customers and takes their drink and/or food order
- Provides information about the products and educates the customers about the coffees/drinks/teas; differences among coffee beans, coffee preparation and home brewing methods
- Prepares and sells coffee drinks by following prescribed recipes and techniques for drinks such as espresso, latte, cappuccino
- Serves coffee, tea, and food to guests; cleans away cups/plates/silverware
- Operates a cash register when required; follows all customer service & cash handling procedures
- Keeps equipment operating smoothly performing regular cleaning, maintenance & troubleshooting
- Provides continuous training to staff re: coffee preparation & oversees coffee quality in the cafe
- Cleans & stocks coffee bar and customer area
- Follows operational policies & procedures, including those for safety and security
- Demonstrates the ability to interact with the public and co-workers in a friendly, enthusiastic and outgoing manner
- Requires the ability to bend, twist & stand to perform normal job functions
- Requires the ability to lift up to 50 pounds

EXPECTATIONS:

The right candidate is energetic, well groomed, possesses good verbal communication skills, has a friendly and personable attitude, and enjoys working with the general public in a team atmosphere. Having a passion for coffee is a must.

- Previous Barista experience
- Must be willing to open the café and work early morning shifts
- Must be willing to work weekends
- Computer, POS systems and/or i-Pad proficiency a plus